



Foothills Animal Clinic

**126 Cherry Mountain Street
Forest City, NC 28043
(828) 248-2168**

Dear Client,

Welcome to Foothills Animal Clinic! We are a full service veterinary clinic that provides preventative, urgent, and emergency services including medical, surgical, and dental care for all your pet's needs from newborn to geriatric. Preventing disease is a priority at Foothills Animal Clinic. We provide you with the information, products, and services to optimize the health of your pets. By keeping your pets happy and healthy, we hope you will be able to enjoy them for many years to come.

We are primarily a walk-in clinic, so no appointments are needed for most services. However, this also means there will be some days when more people want or need to be seen, so wait times can vary from day to day. In most cases, people are seen in the order in which they sign-in. The pets who only need to see the pet nurse will usually be seen more quickly. The wait time to see one of our doctors may be longer, because they are seeing pets who are ill or who have a medical condition needing treatment. If an emergency comes in, that pet will be seen before anyone else that might be waiting. Elective surgery and dental care is usually done by appointment, so you can schedule and drop off your pet on the appropriate day. If you feel you have been waiting too long or that you have been forgotten, please do not hesitate to come to the front desk and let us know. We try to see your pets as quickly and efficiently as possible, but we will take whatever time is necessary to thoroughly diagnose and treat each pet.

Please fill out our **client registration form** as completely as you can. We use this information to update our client records, so you can be reached for reminders for exams and vaccinations. The accuracy of the information you give us will make it possible for you to get this information in a timely manner.

Also, please fill out our **patient registration form** as completely as you can. We use this information to update our medical records, so your pets receive the best care for their age, breed, sex, species, and medical condition. If you have more pets than can be listed on our form, please feel free to make copies or ask us for additional forms when you bring in your pets.

Finally, please read and sign our **financial agreement**. You have numerous options for paying for the care your pet receives. We are sure you will find one that meets your needs.

Thank you for coming to Foothills Animal Clinic and entrusting your pets' care to us. We look forward to getting to know you and your pets a little better with each visit.

CLIENT REGISTRATION FORM

Date _____

Name (Last) _____ (First) _____

Address _____

City _____ State _____ Zip _____

Home Phone _____ Cell Phone _____

Mailing address _____

City _____ State _____ Zip _____

Email address _____

Employer Name _____

Address _____

City _____ State _____ Zip _____

Work Phone _____

Driver's License Number _____

Additional contact name (spouse/significant other/relative) _____

Additional contact phone number _____

Preferred form of payment (Cash/Credit/Debit) _____

Pet Insurer Name _____

Address _____

City _____ State _____ Zip _____

Insurer Phone Number _____

Preferred form of contact for reminders (phone/email/mail) _____

PATIENT REGISTRATION FORM

Date _____

Name _____ Species _____

Breed _____ Mixed (yes/no) _____

Color _____

Sex _____ Spay/Neuter (yes/no) _____

Birthday _____ Age _____

Rabies Tag Number _____ Microchip Number _____

Allergies _____

Name _____ Species _____

Breed _____ Mixed (yes/no) _____

Color _____

Sex _____ Spay/Neuter (yes/no) _____

Birthday _____ Age _____

Rabies Tag Number _____ Microchip Number _____

Allergies _____

Name _____ Species _____

Breed _____ Mixed (yes/no) _____

Color _____

Sex _____ Spay/Neuter (yes/no) _____

Birthday _____ Age _____

Rabies Tag Number _____ Microchip Number _____

Allergies _____



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Financial Policy

Thank you for choosing Foothills Animal Clinic. Our primary mission is to deliver the best and most comprehensive veterinary care available for your pet. An important part of the mission is making the cost of optimal care as easy and manageable for our clients as possible. **Foothills Animal Clinic requires payment in full at the end of your pet's examination and/or at the time of discharge.**

Payment Options:

You can choose from:

- Cash, Check, Debit, Visa, MasterCard, Discover Card
- Convenient Monthly Payment Plans from CareCredit
 - Allow you to begin treatment today and pay over time
 - Available for any treatment amount
 - Can be used repeatedly – for your entire family – without having to reapply
- Multiple card transaction

Deposit & Billing:

For some treatments or hospitalized care, a deposit is required. Healthcare plans requiring comprehensive care of \$200 or more, will require a 50% deposit to begin your pet's treatment. If you have an account 90 days past due, Foothills Animal Clinic may relinquish your balance owed to a collection agency.

Additional Policy Information:

Foothills Animal Clinic charges \$35 for returned checks. For clients with pet insurance, we are happy to provide you with the necessary documentation to submit a claim to your insurance carrier. If you have any questions, please do not hesitate to ask. We are here to provide the best veterinary care available for your pet.

By signing below, you agree to the terms of payment above:

Signature _____ Date _____